

MOORSIDE ALLOTMENTS ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON TUESDAY 3 JULY 2018 AT 5.30 P.M. IN THE NUNSMOOR CENTRE

PRESENT: Susan Pownall (in the Chair), Nick Coster, Sue Johnson, Steven McDonnell, Sue Brophy, Ringo Gebbie and Frank Lightfoot.

APOLOGIES FOR ABSENCE were received from Nicola Francis, Kryns Gaffney and Tony Whittle.

MINUTES OF PREVIOUS COMMITTEE MEETING held on 5 June had been distributed to Committee members. Apology for absence from Ringo Gebbie had not been noted in the 5 June minutes. The reference to plot 107B on 5 June should read "the tenant of plot 107B would need to submit a plan before constructing structures". The sum of £1,169.79 in respect of the Trading Hut for May should have referred to takings not the amount banked. Under NAWG Matters in the minutes of 5 June it should have been reported that SP would be standing as Area Representative, not Site Representative. Letters to be written by SP to plot holders should have included the tenant of plot 83B.

SECRETARY'S REPORT

Information regarding plots to be considered for the City Allotments Competition should be passed to the Allotment Officer no later than Friday 6 July.

TREASURER'S REPORT

There was nothing to report.

TRADING HUT MANAGER'S REPORT

Several varieties of organic slug products have been ordered. More manure has been ordered. A wasp nest has been discovered in the manure area. Until dealt with a notice will be put on the manure area gate.

HEALTH AND SAFETY UPDATE

The middle lane gate was damaged when a skip was collected. An estimate for repair is to be provided by Scott Fencing. The cost would be met by the City Council. SM is to update the H&S notice board. Pallets are overhanging the fence of plot 109 on the West Lane. The fence of plot 71 is leaning. Some boundary tidying is to be done by SM, FL and E Gilchrist. The boundary of plot 18 is to be cut back. The tenant of plot 13 is arranging to have a new gate installed. SM and FL re-iterate no one to enter plots 64 and 65A without consultation.

WAITING LIST, LETTINGS AND INSPECTION

There were 35 people on the waiting list and it was agreed to temporarily close the list. It was agreed that new tenants and those moving up from a half plot to a whole will be subject to a 3 month probationary period.

The tenant of plot 52 will be reminded to make some progress. The tenant of plot 83B will be leaving by 1 October. The current tenant of 83B wants payment for the existing greenhouse and will be advised to liaise with next tenant in person. FL suggests that the current tenant removes the greenhouse if it is not required by next tenant. A letter will be sent to the tenant of plot 56 asking if there is a problem. A second letter is to be sent to the tenant of 90A giving notice of 28 days for improvement, followed by termination of tenancy if none is made. The tenant of plot 78 will be leaving. FL suggests that the plot should not be halved. A letter will be sent to the tenant of plot 73B requesting tidying, ditto plot 68/69. A second warning letter to be sent to the tenants of plots 60A and 60B.

The tenant of plot 101 will be downsizing to a half plot. The tenant of plot 20 is currently away but will be asked to downsize to a half plot, the half to include the shed. The tenant of plot 30A is transferring to plot 25 to be completed by September. The tenant of plot 30B has requested to take over 30A making a whole plot 30. It was agreed with the proviso of a 3 month probationary period. The tenant of plot 33 left.

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BEE GROUP/BEE GARDEN

There was nothing to report.

NAWG MATTERS

SP was re-elected as Area Representative at the Forum held on 19 June. There has been no decision by the Freeman regarding the Parks Trust and allotments.

2018 PLANT SCHEME

The scheme closed on Sunday 1 July.

2018 MOORSIDE ANNUAL SHOW

The minutes of the June Show Group had been circulated to Committee members and there were no issues arising for discussion.

ANY OTHER BUSINESS

FL wishes to create boundaries on plot 64 with stakes.

DATE OF NEXT MEETING

The next Committee meeting will be on Tuesday 7 August 2018 at 5.30 p.m. in the Nunsmoor Centre. There will be a site inspection at 2.00 p.m.

The meeting closed at 6.48 p.m.

SJ

22 July 2018