

MOORSIDE ALLOTMENTS ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON TUESDAY 6 DECEMBER 2016 AT 5.30 P.M. IN THE NUNSMOOR CENTRE

PRESENT: Sue Pownall (in the Chair), Kryss Gaffney, Sue Johnson and Steve McDonnell.

APOLOGIES FOR ABSENCE were received from Sue Brophy, Nick Coster, Nicola Francis and Tony Whittle.

MINUTES OF PREVIOUS COMMITTEE MEETING held on 1 November 2016 had been distributed to Committee members. The autumn skip had been taken away. Northumbria Water had attended to the depressions around the inspection hatches on the west lane. A working party (**SP**, **SJ**, **KG** and **SB**) would meet on Saturday 10 December at 10.30 a.m. to clear the area fronting the site on Fenham Hall Drive.

SECRETARY'S REPORT

KG had nothing to report.

TREASURER'S REPORT

NF had booked the hall at St. James' and St. Basil's church for the AGM on 19 January 2017. In **NF**'s absence, **SP** reminded the committee that the following documentation would need to be prepared and distributed for the AGM:-

Notice of AGM

Agenda

Minutes of the 2016 AGM

Chairman's report

Rent form and survey

SP would appreciate any help in preparing and distributing the papers to members not on email. The Accounts, Trading Hut Manager's report, Show report and Plant Scheme report would be delivered on the day.

TRADING HUT MANAGER'S REPORT

SP and **SJ** had carried out the stocktake and had sent the figures to **NF** to prepare the year-end accounts. The Trading Hut winter opening would be reduced to one hour, from 11 a.m. to 12.00 noon, until further notice.

WAITING LIST, LETTINGS AND INSPECTION

There were 37 people on the waiting list.

MOORSIDE ALLOTMENTS FACEBOOK OPPORTUNITY

An internal Facebook page to be used by members only had been proposed. **SP** would ask Rich Littlewood and Dave Roberts to present this proposal to the membership at the AGM.

BEE GARDEN

KG had begun to clear the garden.

BUTTERFLY PROJECT UPDATE

In **FL**'s absence, there was nothing to report.

NAWG MATTERS

There was little to report; NAWG would be meeting on 8 December. There would be a fundraising event at St. James' and St. Basil's church on 15 December from 10.30 a.m. to 2.30 p.m, including a raffle draw at 2.00 p.m.

HEALTH AND SAFETY UPDATE

SM had prepared a risk assessment form for the Inspection Team and for the Trading Hut volunteers and would prepare a warning sign about barbed wire on the site. Rich Littlewood would provide a

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Health and Safety link on the website. **SM** proposed to resurrect his film for the national archive, to identify the progress which had been made on the site since it had been filmed; a temporary U-tube channel could enable members to view the film.

ANY OTHER BUSINESS

- ◆ **SP** announced the sad news of the death of Ben Rudden who had been a long-standing member at Moorside. She was sending a card to Jean Rudden on behalf of the Committee and Moorside.
- ◆ **SP** had submitted a grant application to Newcastle Building Society for £2,000 to pay for repairs to the pathways and was awaiting the outcome.
- ◆ Mark Gowland, project manager for *FAR*, had requested frogspawn in the spring for his project.
- ◆ **SP** was expecting a delivery of farmyard manure.
- ◆ **SM** had erected cages around the birdfeeders on his plot to deter the larger birds and allow smaller birds to feed.

DATE OF NEXT MEETING

The next Committee meeting will be on Tuesday 3 January 2017 at 5.30 p.m. in the Nunsmoor Centre.

The meeting closed at 6.30 p.m.

KG

30 December 2016